

Minutes of Parish Council Meeting

held at 7pm on Wednesday 20th September 2023

Council Chamber, Village Hall, York Road, Earls Colne.

PRESENT: Cllrs Mr T Calton (Vice Chair) County Cllr. Chris Siddall, Mr. R Ranns, Mr. N. McKean, Mrs. J. Parish, Mrs K Kerslake, Mr H Street & Ms D Ellison (Parish Clerk & minute taker)

To receive notification of absence – Cllr N Spelling (Chair), District Cllr. G. Spray, District Cllr. G. Courtauld, Cllr J Happs.

1. To receive declarations of interest – None

2. Public Participation Session with Respect to items on the agenda.

- a. 2 residents in attendance for general interest
- b. 1 resident in attendance as an interested party in supporting the Parish Council as either volunteer or Councillor

It was agreed by all that items 12-15 on the agenda where “In committee aspects” and the public participants understood they would be asked to leave at that point.

3. To approve the minutes of the following meeting: Parish Council Meeting 16th August 2023 - Members confirmed minutes were an accurate record.

4. Clerks report

Questions ask of County Cllr Sidall regarding the pedestrian crossing at Tillwicks, Non slip surface and halo of beacons at pedestrian crossing in high street, and damaged highway parking sign at the pull in by Dog grooming parlour and query regarding pot hole repairs throughout the village.

Responses from Cllr Sidall as follows:

- Tillwicks pedestrian crossing was not in the plan for remedial works, neither is it planned in the near future.
- No date released for the completion of works at the high street crossing
- Clerk to email Cllr Siddall regarding the damaged sign so he can follow up with highways
- Members pot hole scheme has seen huge improvements in areas within the village. There is a budget and volumes of holes that has been met. However if significant issues arise then forward to him using the W3W mapping tool with comments.

5. County Council Matters:

- Grants for Ride London (£1.5m) have been allocated. Please continue to support the event.
- Waste strategy has been publicised. Please encourage residents to input
- Sepsis awareness week plays a vital part in advising residents as to risk.
- NHS Flu jab campaign is live.
- RAAC initiative is key government focus.

6. Braintree District Council Matters

Apologies of absence from Cllr G Spray and Cllr G Courtauld

- Cllr G Spray’s report read to audience.
 - Green Bin changes to have a raised profile through notice board and social media

7. Finance.

- a. Payment of invoices & bank reconciliation in new format provided and approved

8. Planning:

No comments for September. Councils reminded to open the links within the table included within agenda and to advise Cllr Calton of their comments before the meeting.

- a. Decisions Reached
- b. Current Applications – applications received between the date of this notice and the meeting may also be considered.

9. Neighbourhood Plan

Version 4 was issued and commented on during meeting on 6th September 2023. Changes now reflected in Version 5. Certain challenges experience by residents (e.g.Tey Road) have been addressed within the NP. Cllr Calton advised the attendees of the purpose of the plan.

Proposed by Cllr Calton: Councillors to accept V5 goes out for public comment.

Accepted by all Cllrs present.

Proposed by Cllr Calton: Open Day event to encompass the Neighbourhood Plan briefing and AGM to residents

Accepted by all Cllrs present.

10. Annual Report

Due to the close proximity of dates to advise the residents of the AGM and the Neighbourhood plan it was discussed as to how best to maximise footfall.

Proposed by Cllr Calton: merge both activities into one open day on 21st October 2023 (10am-3pm)

Accepted by all Cllrs present.

11. EV Charging Point Update

Progress is slow but still progressing. UK Power Networks establishing ownership through Land registry. Allego reviewing commencement dates. Cllr Street confirmed his resignation date as October and agreed to officially handover the project at that time.

12. Items for discussion at next Parish Council meeting

- a) Policies for review
- b) Section 106 funds
- c) Museum
- d) Resolutions outstanding

Public Meeting closed at 8.20pm

Signed as a true reflection of the meeting:

Chair

Date:.....

Earls Colne Parish Council **PAYMENTS LIST - All Payments**

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
201	CP Electricity	01/09/2023	Electricity PC	British Gas Conveniences	L	252.57	12.63	265.20
202	Museum Electricity	01/09/2023	Electricity	British Gas Museum	L	58.01	2.90	60.91
200	VH Maintenance	01/09/2023	Maintenance Plan	A & J Lighting Solutions	S	35.50	7.10	42.60
189	Stationery Misc	02/09/2023	Sundries	Black Horse Cafe	Z	68.55		68.55
195	VH Electricity	04/09/2023	Electricity Continuous	SSE	L	12.14	0.61	12.75
195	VH Electricity	04/09/2023	Electricity Continuous	SSE	L	100.69	5.03	105.72
215	Museum Electricity	11/09/2023	Electricity	British Gas Museum	L	18.84	0.94	19.78
210	Stationery Misc	12/09/2023	Sundries	Sundries	E	64.12		64.12
211	Stationery Misc	12/09/2023	Sundries	Sundries	E	22.46		22.46
212	Stationery Misc	12/09/2023	Sundries	Sundries	E	79.50		79.50
210	Stationery Misc	12/09/2023	Sundries	Sundries	S	79.90	15.98	95.88
211	Stationery Misc	12/09/2023	Sundries	Sundries	S	4.17	1.17	5.34
206	Refurbishment	18/09/2023	Loan Repayment	United Kingdon Debt Mg	Z	1,927.64		1,927.64
191	Stationery Misc	25/09/2023	Maintenance	Amazon.co.uk	S	3.32	0.67	3.99
193	Community Worker Eq	25/09/2023	PPE	Amazon.co.uk	S	19.98	4.00	23.98
192	VH Maintenance	25/09/2023	Maintenance	S Beck Plumbing and He	S	222.74	44.55	267.29
190	VH Maintenance	25/09/2023	Maintenance	Lockrite	S	385.00	77.00	462.00
198	Stationery Misc	25/09/2023	Sundries	Fork 'andles	S	42.00	8.40	50.40
209	Audit Fee	25/09/2023	Consultancy	Goodman Nash	S	6,153.19	1,230.64	7,383.83
199	Poo Bags	25/09/2023	Poo Bags	JRB Enterprise Ltd	S	135.09	27.02	162.11
205	Repairs & Maintenance	25/09/2023	Maintenance	Tuckwells	S	315.09	63.02	378.11
204	Community Worker Eq	25/09/2023	Maintenance	Tuckwells	S	176.25	35.25	211.50
196	Memorial	25/09/2023	Memorial Wall	Carole Stuart	S	22.22	4.44	26.66
203	Fire Exits/Alarms/Emer	25/09/2023	Fire Extinguisher Servicing	E&J Fire Systems Ltd	S	230.00	46.00	276.00
194	Cleaning/Cloakroom S	25/09/2023	Sundries	havendene	S	116.27	23.26	139.53
208	Other	25/09/2023	BDC rates Museum	Braintree District Council	Z	193.60		193.60
218	Contractors	25/09/2023	Contractor fees	Mia Amerio	Z	1,035.00		1,035.00
217	Window Cleaning	25/09/2023	Window Cleaning	Shine	Z	120.00		120.00
213	Gas	29/09/2023	Gas - VH	British Gas VH Gas	L	18.91	0.95	19.86
214	CP Electricity	29/09/2023	Electricity PC	British Gas Conveniences	Z	256.25	12.81	269.06
222	Clerks Salary/NI/Super	29/09/2023	Salary		Z	2,778.00		2,778.00
219	Wages/NI/Super Ann	29/09/2023	Salary		Z	939.25		939.25
220	Wages/NI/Super Ann	29/09/2023	Salary		Z	884.00		884.00
221	Wages/NI/Super Ann	29/09/2023	Salary		Z	392.28		392.28
Total						17,162.53	1,624.37	18,786.90

794

Earls Colne Parish Council

Prepared by: S. ENYSON
Name and Role (Clerk/RFO etc)

Date: 20-9-2023

Approved by: Tony CAUTION
Name and Role (RFO/Chair of Finance etc)

Date: 20.09.23

Bank Reconciliation at 31/08/2023			
	Cash in Hand 01/04/2023		32,574.45
	ADD Receipts 01/04/2023 - 31/08/2023		97,889.31
			130,463.76
	SUBTRACT Payments 01/04/2023 - 31/08/2023		70,087.04
A	Cash in Hand 31/08/2023 (per Cash Book)		60,376.72
	Cash in hand per Bank Statements		
	Petty Cash 31/08/2023	200.00	
	Coop - Community Direct Plus 31/08/2023	8,469.36	
	Coop - Savings 31/08/2023	51,707.36	
			60,376.72
	Less unrepresented payments		
			60,376.72
	Plus unrepresented receipts		
B	Adjusted Bank Balance		60,376.72
	A = B Checks out OK		